

AMANZIMTOTI ATHLETIC CLUB CONSTITUTION
(September 2005)

1.0 TITLE

- 1.1 The Club shall be called “AMANZIMTOTI ATHLETIC CLUB”
- 1.2 Herein after referred to as “The Club”.

2.0 HEADQUARTERS

- 2.1 The headquarters of the Club shall be in the Ethekewini South Municipal Area.

3.0 OBJECTS

- 3.1 To promote the interest and development of athletics.
- 3.2 To foster a spirit of harmony and comradeship among all members.

4.0 CLUB COLOURS

- 4.1 The Club colours shall be orange, black and white to the design registered with KZNA

5.0 MEMBERS AND MEMBERSHIP

- 5.1 The Club and its members shall be affiliated to Kwazulu Natal Athletics (KZNA).
- 5.2 All members shall be amateurs as defined by Athletics South Africa (ASA).
- 5.3 Members shall consist of:
 - 5.3.1 Active members
 - 5.3.2 Inactive members
 - 5.3.3 Junior members
 - 5.3.4 Honorary members
 - 5.3.5 Honorary Life members
- 5.4 Active members shall take out KZNA Licenses.
- 5.5 Junior members shall be under 20 years of age.
- 5.6 Honorary members may be elected by the Committee for their year of office.
- 5.7 Should extraordinary services have been rendered to the Club by an individual, he/she may be awarded Honorary Life Membership of the Club. Nominations for such membership shall be placed before the Annual General Meeting for Ballot, at the discretion of the Committee.

- 5.8 Each candidate making application for membership shall complete and sign the proposal form for joining the club.

The application for membership of the Club shall be proposed by one member of the Club and seconded by another member of the Club.

When the applicant has completed the proposal form and has paid the necessary Club subscriptions, the applicant shall be granted provisional membership of the Club.

The proposal form of each provisional member shall be scrutinized by the Committee at the first Committee Meeting after provisional membership is granted. The Committee shall have the power to accept or reject the proposal for membership without assigning cause.

If a provisional member is rejected by die Committee his Athletic Club subscription will be refunded.

Upon election to the Athletic Club every member shall be issued with a copy of the constitution.

6.0 COMMITTEE

- 6.1 The committee shall be elected from members of good standing at the Annual General Meeting or at a Special General Meeting and shall hold office until the next Annual General Meeting.

- 6.2 The Committee shall consist of the following;

- 6.2.1 Chairman
- 6.2.2 Vice Chairman
- 6.2.3 Secretary
- 6.2.4 Treasurer
- 6.2.5 Minimum of four other members
- 6.2.6 Club Captain
- 6.2.7 Club Trainer

- 6.3 Nominations for the Committee shall be proposed by members of good standing. Should any nominee be absent at the Annual General Meeting, his name shall go forward only if he has signified his consent in writing.

- 6.4 In addition to members elected at the Annual General Meeting, members may be co-opted at the discretion of the Committee.

- 6.4.1 Any immediate past committee member may be co-opted to the Committee to act in any advisory capacity on matters arising from the previous year.

- 6.4.2 All office bearers shall not participate in any official club races except by special majority vote by the Committee.
- 6.5 The Secretary shall record the business and resolutions of all meetings and conduct and preserve all correspondence on behalf of the club.
- 6.6 The Treasurer shall:
 - 6.6.1 Keep proper records of all the financial transactions of the Club.
 - 6.6.2 Prepare for submission at the Annual General Meeting an audited Balance Sheet and statement of receipts and payments for the previous year.
 - 6.6.3 Submit monthly to the Committee a statement of receipts and any payments for the previous month.
 - 6.6.4 Open an account in the name of the Club at a Bank or Building Society as approved by the Committee.
 - 6.6.4.1 Cheques or withdrawal slips drawn on this account shall be signed by any two of the Chairman, Treasurer, Vice-Chairman and Secretary.
 - 6.6.5 Submit for the second Committee meeting after the Annual General Meeting an operation budget for the year.
- 6.7 The Club Captain shall:
 - 6.7.1 Keep records of all races run by members and prizes that are awarded to members
 - 6.7.2 Be responsible for course measurement of all races held by the Club.
 - 6.7.3 Be responsible for all road activities carried out by the Club.
- 6.8 The Club Trainer shall:
 - 6.8.1 Be responsible for all the coaching needs of the Club members.

7.0 ANNUAL SUBSCRIPTIONS

- 7.1 Annual subscriptions and joining fee shall be set and approved at the Annual General Meeting.
- 7.2 Subscriptions become due by 31st December each year.
- 7.3 Any member who has not paid his subscriptions within sixty days of due date shall be considered being in default.
- 7.4 Any members considered to be in default shall have no right to take part in the Clubs activities or vote at any meeting.
- 7.5 Any member who is in default for a minimum of six months may at the discretion of the Committee, have his membership terminated.
- 7.6 If a person joins the Club after June 1st in any year his annual subscription is valid until the 31 December of that year in which he joins.
- 7.7 The license fee may be paid separately for issue of a license for the current calendar year.

8.0 GENERAL MEETING

- 8.1 The Annual General Meeting shall be held during September each year.
- 8.2 Fourteen days notice shall be given of a General Meeting.
- 8.3 A quorum shall consist of at least 10% of the Club Membership. Junior members shall be represented by one Parent/Guardian per family of junior members.
- 8.4 If a quorum cannot be attained at a General Meeting, a further meeting shall be called and all members attending such meeting shall form a quorum.
- 8.5 A Special General Meeting shall be called within thirty days if so requested by at least one – third of the members.
- 8.6 The Committee may, at their discretion, convene a Special General Meeting.
- 8.7 The Club shall not be dissolved except by a resolution passed by at least two – thirds of the members.
- 8.8 In the event of dissolution any monies or other assets shall be disposed of at the discretion of the Committee.

9.0 COMMITTEE MEETINGS

- 9.1 Committee meetings shall be held at least once a month.
- 9.2 Emergency meetings may be convened at the request of any committee member at the discretion of the Chairman.
- 9.3 Any Committee Member failing to attend two consecutive meetings without due cause shall at the discretion of the Committee relinquish his/her post.

9.4 A quorum shall consist of at least four members.

10.0 ALTERATIONS TO CONSITUTION

10.1 This constitution shall not be amended unless a majority of at least two-thirds of the members present vote in favour of such an amendment at a General Meeting.

10.2 Fourteen days notice shall be given of any intention to amend this constitution.

11.0 INDEMNITY

11.1 The club does not hold itself in any way responsible or liable in any manner for any fatality or accident by any of its members, which may occur before, during or after any pursuance of any of the Club's activities.

11.2 No members have cause for legal action on account of alleged wrongful expulsion or suspension or any other action of the Committee.

11.3 The Committee shall sue or be sued in the name of the Club and no member of the Committee shall be held personally liable.

12.0 RESIGNATION

12.1 Any member wishing to resign from the Club shall do so by notifying the Secretary of his intention in writing. Nevertheless such a member will remain a member of the Club for a period of seven days after the post date. He shall remain liable to the Club for any amount which is due by him and no certificate of clearance shall be issued to him while any fees or property of the Club are outstanding.

13.0 INTERPRETATION

13.1 The terms of this constitution shall apply Mutatis Mutandis to the female of the Club.

13.2 In case of doubt as to the meaning or effect of any portion of this constitution, the interpretation of the Committee shall be final and binding on members.